



সোশ্যাল মার্কেটিং কোম্পানী

SOCIAL MARKETING COMPANY

Ref# PRO/ SMC/Schedule/02/2024

AUCTION SCHEDULE

Social Marketing Company (SMC)
SMC Tower, 33 Banani C/A, Dhaka- 1213

Sale of used York Branded Chiller (Cap: 350 Ton) at 4th Floor SMC Tower
Date: 30.10.2024

Issued by

Procurement Department

Page 1 of 5

Contents of the AUCTION SCHEDULE:

- A) Introduction
- B) Selling method
- C) General Terms and Conditions
- D) Organizing the sales process
- E) Preparation and Submission of Bid
- F) Description of the Vehicles
- G) BID Submission Form

A) Introduction

SMC intends to sell one unit used York Branded Chiller (Cap: 350 Ton). In relation to this sale, SMC is hereby inviting bid from the interested buyer (firm or person) according to the terms and conditions described in the AUCTION SCHEDULE. Acceptance of the bid is subject to the terms and conditions given below.

B) Selling method

This is an open auction tender. Interested buyers are equally considered in the selling process. The highest responsive offer/s will be the successful bidder/s subject to the compliance of other terms and conditions. SMC's own fixed asset disposal policy will be followed in this process.

C) General terms and conditions:

1. Any bidder can download the schedule from the web link (<https://www.smc-bd.org/tenders>) in that case no pay order will be required to download the auction schedule, the downloaded schedule will be accepted for bid submission.
2. Highest responsive bidder/s will be the successful bidder/s.
3. **Security deposit: A security deposit, i.e., 10% of the total quoted price in the form of a "Pay Order" or Demand Draft (DD) need to submit in favor of 'Social Marketing Company' from any scheduled bank.** A "Pay Order" or "Demand Draft (DD)" must be submitted with the AUCTION SCHEDULE. The security deposit will be refunded to the unsuccessful bidder/s **after three weeks** from the date of closing.
4. The Successful bidder/s should have to pay the total/full offered price (in addition to security deposit) within 10 (Ten) working days from the date of award notification, in the form of Pay Order or Demand Draft (DD) in favor of '**Social Marketing Company**'.
5. If the successful bidder/s failed to pay the full amount within **10 (Ten) working** days after awarding, the awarded bid/s will be revoked (lead to disqualify the bidder or if any successful bidder will not agree to



accept the award within ten (10) working days) then the security deposit will be forfeited. In that case, 2nd highest responsive bidder will be awarded the sale order.

6. No bid will be accepted after the scheduled date and time.
7. No bid will be accepted without a prescribed security deposit amount.
8. If any confusion arises and is not covered by the conditions described here, in that case the company authority will take the final decision.
9. **The awarding bidder must be removing the chiller from 4th Floor SMC Tower of his own cost.**
10. You will be responsible for safety measure of labors during the work and will use all kinds of safety equipment's at your own cost.
11. SMC will not liable for any kind of incident/accident, causality, damages, which will be occurred for the negligence's of bidder.
12. If any discrepancies arise in the case of the amount in word and in number, in word will prevail.

D) Organizing the sales process

1. **Tender Schedule availability:** AUCTION SCHEDULE is available in the following web link- <https://www.smc-bd.org/tenders>
2. **Display address:** Chiller will be displayed in the address mentioned against their information in the following Contact Phone Numbers: Mr. Md. Kamruzzaman Sarker, Assistant Manager, Engineering, Mobile: 01552-399571. Address: Head Office, SMC Tower, 33 Banani C/A, Banani, Dhaka - 1213.
3. **Date and time of display:** Auction items will be displayed to the interested buyer from **November 07, 2024 to November 21, 2024 between 9:30 am - 3:00 pm.**
4. **Date & time of dropping /submission of bid/s:** **On or before 2:00 pm of November 24, 2024**
5. **Bid Opening:** **November 24, 2024 at 2:15 pm.**
6. **Schedule dropping date and place:** The sealed quotations should be dropped in the **'SMC Tender Box' kept in the 1st floor reception desk of SMC Tower, 33 Banani C.A., Dhaka-1213.** The copy of the schedule must be signed, sealed, and attached to the quotation.

E) Preparation and Submission of bid (Required documents)

1. Print copy of the downloaded schedule should be submitted.
2. Photocopy of National ID Card and Tin Certificate in case of person.
3. Trade License, Vat Registration, and Tin Certificate in case of organization.
4. In case of the organization bid will be submitted on the letterhead Pad of the organization.
5. Bidder should write the offered price and respective Pay Order / DD number in the Bid Submission Form as per instruction in the same.



6. SMC reserves the right to accept or reject any or full process of the sales notice without assigning any reason whatsoever.

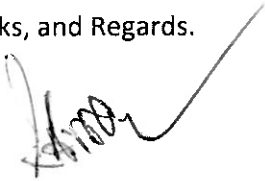
F) Description of the Chiller for sale

#	Description	Qty
1	Chiller Brand : York Chiller Model: YKABABP45CKFS Cap: 350 TR , (Water Cooled) Compressor Type : Centrifugal Refrigerant Type : R-134a Date of Commutation: 13.04.2004 Present Location : 4th Floor SMC Tower Country of Origin: USA Manufacture: USA	1

Note:

1. Please fill up the BID SUBMISSION FORM attached accordingly.

Thanks, and Regards.



Sr. Manager- Procurement
Social Marketing Company

G) Bid Submission Form

BID SUBMISSION FORM

(Should be filled up by the buyer as applicable in BLOCK LETTER)

Details of the Bidder

Name of the Buyer	Address
Name of the business entity (in case of company/ organization)	Position / Designation of the buyer (in case of company/ organization)
Mobile/ Phone #: Email:	National ID card #
TIN no:	VAT no. (in case of a company):
Pay Order No / DD for External Bidder: Amount: Issuing Bank Name: Date:	

Price Will be quoted as per Below Schedule:

SL #	Description	Offered Price in amount (at BDT)	Offered price in word (at BDT)
1	Chiller Brand : York Chiller Model: YKABABP45CKFS Cap: 350 TR , (Water Cooled) Compressor Type : Centrifugal, Refrigerant Type : R-134a Date of Commutation: 13.04.2004 Present Location : 4th Floor SMC Tower Country of Origin: USA, Manufacture: USA		

Total Offered price in words: BDT-

Certification: I/we undersigned, have read the AUCTION SCHEDULE, agreed with all the terms & conditions described in the documents, and agreed with the final decision of SMC if any contradiction arises.

Signature :

Name :

Date :

Seal (in case of organization) :

